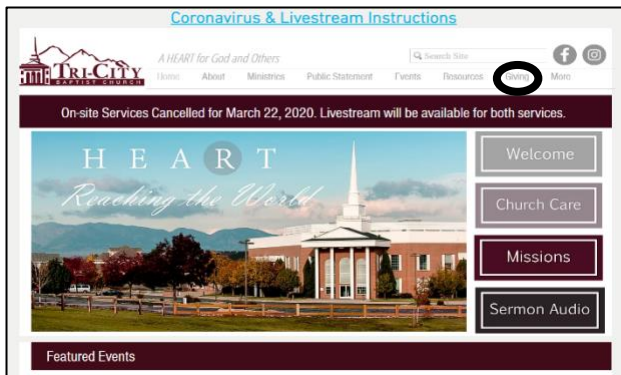
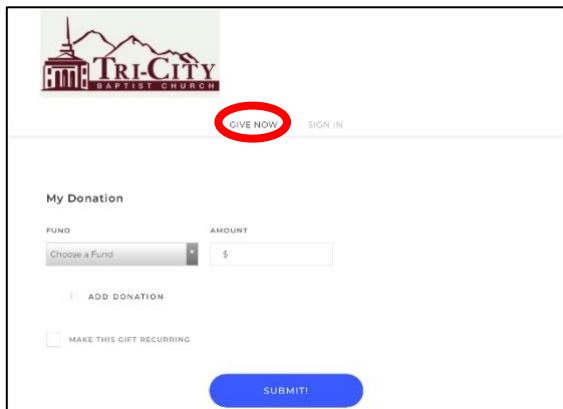


TRI-CITY BAPTIST ONLINE GIVING INSTRUCTIONS

1. Go to the TCBC website (www.tricitybaptist.org), visit the “Giving” dropdown menu, and select “Giving Portal”.



2. The Simple Church Giving page will come up.
 - a. The page defaults to “GIVE NOW” (anyone can give anonymously from this screen)



- b. TCBC regular givers should click “SIGN IN” – this will take you to the login screen



Previous users, fill in their email address and password, then click the “SIGN IN” button (go to step “d.” below)

For first time users, click on “REGISTER FOR AN ACCOUNT” and fill in the form (go to step “c.”)

- c. This step is for the first-time online giver - fill in the form and click “REGISTER” (this will take you to the Giving screen)

- d. To give - fill in the form and click “SUBMIT” (there are five possible steps shown below)

(1) Drop down arrow allows selection of Fund

(2) Typing an amount then allows selection for how to give

(3) Click on “+ADD DONATION” to give to other Funds. Then follow steps (1) & (2) again for the new line.

(4) If desired, click on “MAKE THIS GIFT RECURRING” and fill in the information to schedule frequency of giving.

(5) Finish by clicking on the “SUBMIT” BUTTON. This will complete the online giving process. You will receive an email confirmation of your giving.

Indicates you are signed in

- 3. If you have any difficulties getting set up for online giving, please contact Pastor Hunter or Pastor Steadman:

Pastor Skip Hunter
Email: shunter@tricitybaptist.org
Cell: 970-302-8872

Pastor Nathan Steadman
Email: nsteadman@tricitybaptist.org
Cell: 816-510-4789